

Computer Training
“Incidents: Responding & Reporting”
Quiz

- 1) The best way to prevent incidents is to investigate the cause and develop a plan to eliminate them.
 - a) True
 - b) False

- 2) When an incident is reported promptly, injured persons receive timely medical care and unsafe conditions are quickly corrected.
 - a) True
 - b) False

- 3) All consumers, staff and visitors have a responsibility to report any and all incidents occurring...
 - a) On CWTC property
 - b) Off CWTC property during normal operating periods
 - c) During a organization sponsored event
 - d) All of the above

- 4) By gathering facts about an incident we may...
 - a) Prevent similar events from occurring
 - b) Uncover hidden safety hazards
 - c) Identify issues that contributed to the incident
 - d) All of the above.

- 5) An incident report is to be completed...
 - a) Within 24 hours of the event
 - b) When ever a person is injured, there is damage to property or during an unusual situation.
 - c) Only by staff
 - d) By the person involved in the incident or witnesses
 - e) Both A and B
 - f) A,B and D

- 6) It is not necessary for a supervisor to review an incident reports before sending it to the safety director.
 - a) True
 - b) False

- 7) Incident report forms are available from _____ or _____.

- 8) Incidents reports should be written in as much detail and clarity so that someone not familiar with the incident can clearly understand what happened.
- a) True
 - b) False
- 9) Reporting and recording incidents is recognized as an important step in hazards identification and accident prevention.
- a) True
 - b) False
- 10) An incident which has the potential to result in personal injury is commonly known as a _____ .

Employee Name (Print)

Date

Employee Signature

Score